

# Seven Rivers Regional Volunteers

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Thank you for Volunteering! We are excited have you as part of our team for the event. We couldn't do it without you.

Welcome to *FIRST* Destination Deep Space presented by Boeing. Regional competitions are amazing because of the kids and the volunteers! If this is your first FIRST event you are in for a treat. Watch out – the energy is contagious. This may be your first time, but it won't be your last!!

Here are a few quick bits of info. Please take 5 minutes and read through the notes. If you haven't already watched the official explanation of the game, click at the link at the bottom of this page and hang on for a preview of the ride!!

## WHO'S WHO??

- 54 Teams from seven states and a rookie team from China
- 1,000+ team members & mentors
- 125 volunteers (thank you!!)

- **2019 VOLUNTEER COORDINATORS**

Thank you to Taylor Woods who handled volunteer assignments.

### On-site Volunteer Coordinators

- Leann Meyer 608.406.1072
- Shari Ireland 608.397.9928

If – for any reason -- you are unable to complete your volunteer assignment, please contact Shari or Leann.

- **SEVEN RIVERS REGIONAL PLANNING CHAIR**

**Steve Bissen** – (507) 450-2766

## THINGS TO DO NOW

- **Consent and Release Form**

Please log into your VIMS account and complete the form if not already completed. Here is the link to sign in.

[https://my.firstinspires.org/FIRSTPortal/Login/VIMS\\_Login.aspx](https://my.firstinspires.org/FIRSTPortal/Login/VIMS_Login.aspx)

Once you have signed in, on the left side of the page there is a link labeled “Consent & Release”. Read the form, and follow the directions to electronically sign and submit the form (you will need to check a box!)

Don't panic if you have run out of time, you can still sign the form when you sign in at the volunteer table before your first shift (or on Wednesday at the volunteer meeting). Doing it in VIMS before the event will save you time!

- **Conflict of Interest** forms are required for Key Volunteer and Judge positions. Please review the Conflict of Interest form found here:  
[http://www.firstinspires.org/sites/default/files/uploads/resource\\_library/volunteer/conflict-of-interest-and-disclosure-statement.pdf](http://www.firstinspires.org/sites/default/files/uploads/resource_library/volunteer/conflict-of-interest-and-disclosure-statement.pdf)  
If your volunteer job position is listed in the FRC column, print the form, fill it out and bring it with you to registration.

#### **WHAT TO WEAR WHEN YOU COME TO VOLUNTEER:**

- Long pants only, (blue jeans are just fine)
- Closed-toe/heel shoes. No sandals, Clogs or Crocs.
- **Safety Glasses!!**
  - Everyone must wear Safety Glasses! We have “loaners” but you will be more comfortable if you have your own personal pair of Safety Glasses.

#### **WHAT TO BRING:**

- **WATER & Refillable Water Bottles:** Water bottle filling stations will be available. Please bring your own labeled water bottle.
- Like hot coffee and/or tea? Please **bring a thermal mug!** Hot beverages are provided during regular meal service and near the event office. The La Crosse Center concessions also sell beverages. Concession stands will be open 10:00 AM to 4:00 PM Thursday – Saturday.
- We will try to have staff on duty at all times in the volunteer lounge, but it would be best to keep valuables with you.

#### **VENUE INFORMATION – La Crosse Center 300 Harborview Drive**

- **PARKING**

The best place to park is the Riverside Ramp at 2<sup>nd</sup> & Jay Streets. There are over 800 free spots, but they go fast. Please park on upper levels. It is a short walk to the volunteer entrance. Other ramps do have fees. Find a map here: <https://www.cityoflacrosse.org/police/parkingfacilities>

For more information on parking and downtown: <https://www.lacrossedowntown.com/wp-content/uploads/2018/06/Final-Map-for-Visitors.pdf>

Do not back into parking spaces. It will get you a ticket.

There is also street parking available on Front Street, but there are time limits. We wouldn't recommend parking there.

## **WHERE TO ENTER THE LACROSSE CENTER**

Best entrance for Volunteers will be from Front Street, this is on the Riverside Park side (West) of the La Crosse Center. Some people will call it the "back" of the Center. There will be a signed door.

Enter and take elevator up to the Volunteer Check In / Lounge – Patrick Zielke Suite. Watch for signage!

If you are staying in the Radisson Hotel, the Patrick Zielke Suite is accessible by skyway from the hotel.

You can also access the Volunteer area via the Box Office Entrance, however, in the morning those doors will be locked to teams until the event opens.

## **WHAT TO DO WHEN YOU GET THERE**

You must check-in with Volunteer Registration every day!

- **Follow signs to the volunteer registration**
- **Complete Consent and Conflict of Interest forms if you have not yet done so already**

- **Sign in and receive**
  - An event volunteer T-shirt
  - Your name tag
  - A year of service pin
  - The 2019 Power Up game pin
  - A meal wrist band (if your shift warrants one – 4 hours or more and you are in!!)
  - Remember you must sign in each day you are volunteering!

*Please ask questions! If you have any concern about your assignment, the volunteers at registration will get you to the person with the answer if they don't have it!*

## **WHERE CAN YOU GO AS A VOLUNTEER**

- **Designated Volunteers-Only Areas**
  - For your safety and privacy only volunteers and event staff are permitted into these areas.
  - Please observe this restriction and check with the Volunteer Coordinator regarding Guests.
- **Gaining Field Access**
  - Designated Personnel will receive Field Access tags.
  - Student Event Ambassadors will have limited field access privileges.
  - Team Media: Designated Personnel will receive Field Access tags.

## **EVENT Schedule & Information:**

### **WEDNESDAY, APRIL 3rd**

- 12:30 PM
  - Field Assembly Crews report
- 5:00 PM
  - Robot Inspectors
  - Safety Advisors
  - Event Load-In personnel only

8:00 PM – Volunteer Welcome – Ice Cream Social (Patrick Zielke Suite)

(The ice cream is from our sponsor – The Pearl)  
We encourage all volunteers to join us for some training and review.  
Attending allows you to get signed in, connect with other volunteers in your area, and learn what is expected in your role.

**THURSDAY APRIL 4th – SATURDAY APRIL 6th**

- EACH DAY AT 7 AM - Event Volunteer Registration Opens. Stop at registration each day and get a wrist band for meals.

**SATURDAY MORNING 7:30 All Volunteer Photo on the Field**

**VOLUNTEER MEALS –**

**Hours may vary due to the competition schedule.**

**Thursday –**

Breakfast 7 AM – 8:30 AM

Lunch 11:45 AM – 1:15 PM

Afternoon Snacks, 2 PM

Dinner Service for Robot Inspectors and Pit Volunteers only

Practice Matches end at 6:30 PM

Pits close at 8:00 PM

**Friday**

Breakfast 7 AM- 8:30 AM

Lunch 11:30 AM – 1:15 PM

Afternoon Snacks - 2 PM

Pits close immediately following Awards Ceremony

**Saturday**

Breakfast 7 AM – 8:30 AM

Lunch 12 noon - 1:30 PM

Afternoon Snacks, 2 PM

Pits Close at 6:30 PM

**Know your Key Volunteers (like Department Heads!)**

**On the Field**

Field Supervisor – Ron Petersen

Field Reset Crew Supervisor – Ryan Motl  
*FIRST* Technical Advisor (FTA) – Steve Peterson  
*FIRST* Technical Advisor Assistant - Justin Cooper  
Game Announcers – Colin Mildenberger, Dan Greene  
Master of Ceremonies – Yoji Shimizu  
Head Referee – Walt LaRoche  
Scorekeepers – Doug Frisk, Bennett Norris

### **In the Pit**

Control System Advisors – Chris Roadfeldt, Kevin Westerman, Mark Balla  
Lead Robot Inspector – Mark Moulton  
UL Lead Safety Advisor – TBA  
Lead Safety Glasses Advisor – TBA  
Lead Team Queuer – Joe Lambie  
Pit Administration Supervisor – Judy Bissen  
Lead Crowd Control – Doug Gaustad

### **Other Key Volunteers**

Judge Advisor – Anne Hendrickson  
Registration Table Supervisor – Rhonda Akeson

We are so glad to have all of you! Please let us know how we can make this a great experience for you!

Link to the game, Destination Deep Space  
[https://www.youtube.com/watch?v=Mew6G\\_og-PI](https://www.youtube.com/watch?v=Mew6G_og-PI)